



Valley Center Stampede Rodeo & Memorial Festival

VENDOR APPLICATION

May 24 - 25, 2019



Organization / Business Name: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Mobile Phone Number (required): _____

Email Address (required): _____

Type of Vendor Booth*:

- | | | |
|---|-------|-----------|
| <input type="checkbox"/> Commercial Non-Food | \$275 | Qty: ____ |
| <input type="checkbox"/> Clean-up Deposit (required for all non-F&B vendors) | \$ 50 | Qty: ____ |
| <input type="checkbox"/> Commercial Food / Beverage | \$375 | Qty: ____ |
| <input type="checkbox"/> Clean-up Deposit (required for all F&B vendors) | \$100 | Qty: ____ |
| <input type="checkbox"/> Service Club / Non-profit (copy of tax exemption letter req'd) | \$225 | Qty: ____ |
| <input type="checkbox"/> Clean-up Deposit (required for all non-profit vendors) | \$ 50 | Qty: ____ |

**Electricity is included in fees above.*

Rates listed above are for a 10' x 10' space (food vendors receive a 12' x 12' space) and covers all listed days of the event. Food vendors must supply a "floor" to cover the entire space. A 12 ft x 12 ft blue tarp or plywood is acceptable. The clean-up deposit will be returned to you within 2-4 weeks after the event if no clean-up is required at your vendor space.

RODEO VENDOR SET-UP HOURS: Thursday, May 23rd 12:00 PM - 4:00 PM & Friday, May 24th 8:00 AM – 12:00 PM

*** Please provide us with a very brief description of what you will be selling. Food vendors please provide a copy of your menu. Valley Center Stampede Rodeo, Inc. reserves the right to prohibit the sale of any items and may limit the types of food vendors. (Use a separate sheet of paper if needed):

FOR QUESTIONS, CONTACT: Festival Chair Martina Day at 858-248-0618 | martinatrixie@gmail.com



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Vendor Pass Information – You **MUST** provide full names of all booth attendants (additional passes must be requested in advance):

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Parking Pass Information – You **MUST** provide full name of drivers (must be from names listed above):

- 1. _____
- 2. _____

RELEASE OF LIABILITY and AGREEMENT TO TERMS & CONDITIONS

I release Valley Center Stampede Rodeo, Inc. and Valley Center Parks and Recreation from any liability from injury, theft or property damage. I have read this entire application (including the attached list of Terms & Conditions) and agree to comply with all terms and conditions.

Name: _____

Company/Organization: _____

Authorized Signature: _____

Date: _____

Please retain a copy of this application, including the terms and conditions, for your records. Your application will not be considered until all required information is submitted.

-----**FOR RODEO COMMITTEE USE ONLY**-----

Number of Booths: _____ Booth Fees Paid: _____ Clean Up Deposit: _____

Total Paid: _____ Wristbands Issued: _____ Names on parking list: _____

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TERMS AND CONDITIONS

1. Any vendor/exhibitor presenting items for sale are required by the State of California and Valley Stampede Rodeo, Inc. to obtain a temporary/permanent Seller's Permit from the California State Board of Equalization (SBOE). A copy of the permit must be attached and sent in with payment. Failure to provide a valid copy of the permit will result in the suspension of the contract and said contract will be considered null and void. Out-of-state permits will not be accepted. The vendor will also be required to post said permits in plain view in their booth at all times. This permit must be presented upon request. You can contact the SBOE at (800) 400-7115.
2. Food vendors must supply a copy of a valid San Diego County Health Permit with their application. For permit information, contact the San Diego County Health Department (858) 505-6900.
3. All business or other activity for which you have rented a space must be conducted within your designated booth area only. None of the vendors/exhibitors displays may excessively extend beyond table or tent boundaries. Valley Center Stampede Rodeo, Inc. reserves the right to restrict displays or merchandise for blocking Fire Lanes or sidewalks.
4. All vendors/exhibitors **MUST KEEP THEIR BOOTH(S) SETUP AND MANNED UNTIL AFTER THE VALLEY CENTER STAMPEDE RODEO & MEMORIAL FESTIVAL HAS ENDED.** For safety reasons, no vendor vehicles will be allowed in or out of the grounds until all attendees have cleared the area.
5. Our permits prohibit the consumption of alcoholic beverages outside the fenced event grounds. Any violation of such by vendors/exhibitors will terminate this contact.
6. Vendors/exhibitors will be provided with electricity. No overnight electrical service will be provided. **ALL VENDORS/EXHIBITORS MUST USE "UL" RATED ELECTRICAL CORDS AT LEAST 100' LONG AND ELECTRICITY MUST BE USED IN A SAFE MANNER.**
7. Flags or banners may not be put up in a manner that obstructs the view of other booths.
8. Vendors/exhibitors will be assigned a 10 ft. x 10 ft. uncovered space. Food vendors will receive a booth space of 12 ft. x 12 ft. and must supply a "floor" to cover the entire space (a 12 ft x 12 ft blue tarp or plywood is acceptable).
9. Your booth fees are non-refundable unless the Vendor Chairperson receives a cancellation notice in writing before **April 30, 2019**.
10. Please keep your area clean of all trash and debris. Vendors will be responsible to dump their own trash (dumpsters will be provided).
11. You are authorizing *Valley Center Stampede Rodeo, Inc.* to list the name of your business and/or organization on its website for the purpose of advertisement and publicity.
12. Per the Valley Center Fire Protection District: *All vendors must supply a fire extinguisher at their booths* (minimum of one 3A – 40: BC). You will not be allowed to open for business without the appropriate extinguisher.

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- 13. Vendors will be issued four (4) vendor passes and two (2) parking passes only. **Names must be provided in advance.** If additional passes are required, please request such from the Vendor Chairperson prior to the event.
- 14. Dogs/animals are not permitted unless specified as a service animal. Any animal found on the event grounds, including dogs left in vehicles, will be turned over to the County's Department of Animal Services per county ordinances.
- 15. Due to insurance restrictions we cannot allow the sales of any toy guns, knives, swords or any weapons that appear real (including poppers, string aerosol, PVC marshmallow guns, potato guns and bow and arrows) in the rodeo area.
- 16. Valley Center Stampede Rodeo, Inc. reserves the right to refuse any application, for any reason, at any time.
- 17. Food vendors must name *Valley Center Stampede Rodeo, Inc.* and *Valley Center Parks and Recreation* as additional insured on their Liability Insurance Policy. Please provide a copy of the insurance certificate stating this addition with your application. Minimum liability coverage must be one million dollars (\$1,000,000).
- 18. Please be prepared to supply your own change fund.
- 19. Vendors must supply their own ice. Ice is available for purchase at several locations along Valley Center Road, within one mile of the event grounds.

Please make sure yourself and any booth workers are familiar with these terms and conditions. We will limit the number of similar vendor types. Valley Center Stampede Rodeo, Inc. reserves the right to deny vendor space. A \$25.00 fee will be applied to all returned checks.

Applicants understand that Valley Center Stampede Rodeo, Inc. has legal possession and control of the event grounds at Star Valley Park located at 29902 Valley Center Road, Valley Center, CA 92082 on May 24 and 25, 2019 pursuant to agreements with the County of San Diego and Valley Center Parks and Recreation.

Vendor Application Deadline: April 15, 2019

Mail vendor documentation to: Valley Center Stampede Rodeo, Inc., PO Box 432, Valley Center, CA 92082

Vendor Submissions must include:

- Vendor Application
- Signed Release of Liability
- Health Permits (if applicable)
- SBOE Permits
- Certificates of Additional Insured
- Check or money order payable to:
Valley Center Stampede Rodeo, Inc.

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